

TULSE HILL FORUM

TRUSTEES REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31st March, 2016

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The Tulse Hill Forum
LEGAL AND ADMINSTRATIVE INFORMATION

REGISTRATION DETAILS The Tulse Hill Forum is an unincorporated
Organization currently seeking registration

GOVERNING DOCUMENT Constitution.

CHAIRMAN Ms. Erica Tate

VICE CHAIRMAN Ms. Nicole Briscoe

TREASURER Mrs. Jennyfer Mclean-Henderson

SECRETARY Ms. Aileen Gordon

REGISTERED OFFICE: High Trees Community Development Trust,
220 Upper Tulse Hill
Tulse Hill,
London
SW2 2HU

BANKER LLOYDS BANK
P.O.Box 1000,
BX1 1LT.

THE TULSE HILL FORUM TRUSTEES REPORT FOR PERIOD ENDED 31ST MARCH 2016

The trustees submit their Annual Report and financial statements of the organization for the period ended 31st March 2016.

Structure, Governance and Management

Governing Document

The Tulse Hill Forum is governed by its constitution.

Definition:

Tulse Hill' refers to an area covering part of London postal districts SW2 and SE27, as defined by the Forum following consultation with the local community at Lambeth Country Show, Brock well Park, and July 2011. The 'Tulse Hill area' is hatched red on the plan appended at Annex 2 of this Constitution. 'Tulse Hill area' represents the area of benefit for the Tulse Hill Forum and includes the Tulse Hill electoral ward (as at 1.1.2012) and parts of other electoral wards in LB Lambeth. The area will be reviewed on a regular basis by the Forum in consultation with the local community and updated as necessary.

Objectives and Activities:

To give a voice to the people of Tulse Hill and to reflect their aspirations and concerns. To promote Tulse Hill and, in collaboration with the Borough of Lambeth and with other relevant organizations and individuals, work to develop, sustain and improve the area's community, economy, environment and the quality of life and amenity for its residents, businesses and visitors.

Membership:

Membership of the Forum shall be open to any individual resident in the area as defined in Clause 1, or to any representative of a business or organization located in the area, and who is interested in furthering the objectives of the Forum. All members must abide by the Code of Conduct for Tulse Hill Forum Members at Annex 1 of this Constitution. Membership will be effective on acceptance by the Forum committee of a completed membership application form. The Forum committee may only refuse an application for membership if, acting reasonably and properly, they consider it to be in the best interests of the Forum to refuse the application. The Committee must inform the applicant in writing of the reasons for the refusal within 21 days of the decision. The Committee must consider any written representations made by the applicant about the decision, and respond to those in writing, but ultimately the committee's decision is final.

A membership list must be maintained and regularly reviewed, and any information held by the Forum on members must be in compliance with the Data Protection Act.

Trustees and other information

The members of the Board of Trustees who served during the year were:

Ms. Erica Tate

Ms. Nicole Briscoe

Mrs. Jennyfer Mclean-Henderson

Ms. Aileen Gordon

Approval

This report was approved by the Board of Trustees on the _____

Signed on its behalf by:

Treasurer to the Board of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE TULSE HILL FORUM

I report on the accounts of the charity for the year ended 31st March 2016, which are set out on pages 7 to 13. Respective responsibilities of trustees and examiner

As the Charity's Trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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ALEXANDER WOOD ACCOUNTANTS UK LTD

Section A		Statement of financial activities			
	Note	Unrestricted funds	Restricted funds	2015-2016	2014-2015
		£	£	£	£
Incoming resources		F01	F02	F03	F04
Incoming resources from generated funds					
Grant	3	7,460.78		7,460.78	24,378
Donations - Choir		558.60		558.60	28
Incoming resources from charitable activities					
Other incoming resources					
Total incoming resources	2	8,019.38		8,019.38	24,406
Resources expended					
Costs of Fundraising					
Costs of Charitable activities	6	25,241.88		25,241.88	20,135
Governance costs	4	400		400	400
Total resources expended		25,641.88		25,241.88	20,535
Net incoming/(outgoing) resources before transfers					
Gross transfers between funds					
Net incoming/(outgoing) resources before other recognized gains/(losses)					
Other recognized gains/(losses)					
Gains and losses on revaluation of fixed assets for the charity's own use					
Gains and losses on investment assets					
Net movement in funds		(17,622.50)		(17,622.50)	3,871
Total funds brought forward					
Total funds carried forward		(17,622.50)		(17,622.50)	3,871

Section B: Balance sheet

		Unrestricted funds	Restricted funds	2015-2016	2014-2015
	Note	£	£	£	£
Fixed assets		F01	F02	F03	F04
Tangible assets					
Total fixed assets					
Current assets					
Stock and work in progress					
Debtors and prepayments					
Cash in hand					
Cash at bank	12	7,256.99		7,256.99	30,919.00
Total current assets		7,256.99		7,256.99	30,919.00
Creditors: amounts falling due within one year	9	400.00		400.00	7,400.00
<i>Net current assets/(liabilities)</i>					
Total assets less current liabilities		6,856.99		6,856.99	23,519.00
Creditors: amounts falling due after one year					
Provisions for liabilities and charges					
Net assets		6,856.99		6,856.99	23,519.00
Funds of the Charity:					
Unrestricted funds Brought forward	10	23,519.00		23,519.00	19,648.00
Restricted income funds Surplus/Deficit	10	(17,622.50)		(17,622.50)	3,871.00
Total fund		5,896.50		5,896.50	23,519.00

Approval by the Board of Trustees on the _____ and signed on its behalf by:

Chairman (Board of Trustees)

Treasurer

THE TULSE HILL FORUM NOTE TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2016

1. Accounting Policies

1.1 Basis of preparation of accounts

The accounts are prepared under the historical cost convention, with the exception of investment which are included at market value and include the results of the charity operations which are described in the Trustees' Report and all of which are continuing.

The accounts have been prepared in accordance with the Statement of Recommended Practice (SORP March 2005) For Charity Accounts and the Charities Act 1993(as amended by Acts 2006) The Charity has taken advantage of the exemption in Financial Reporting Standard NO.1 from the requirement to produce a cash flow statement on the grounds that it qualifies as small charity.

1.2 Incoming Resources

Recognition of incoming resources:

These are included in the Statement of Financial Activities (SOFA) when:

- The Forum becomes entitled to the resources;
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Grants and Donation from Voluntary Sources

All grants and donations are recognized in the Statement of Financial Activities when receivable and not treated as deferred income.

Gifts in kind

Recognition of Gifts in Kind:

- Gifts in kind are accounted for at a reasonable estimate of their value to the Forum or the amount actually realized.
- Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the Forum.
- Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated services and facilities:

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Interest Income:

Interest income is accounted for in the period in which the charity is entitled to receipt.

1.3 Resources Expended

Resources expended are included in the Statement of Financial Activities on accruals basis. Certain costs have been apportioned between Direct Charitable Expenditure and Management and Administrative on bases consistent with the use of those resources.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such

grant being recognized as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure. But during this financial Year there was no grant received.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**THE TULSE HILL FORUM NOTES TO THE ACCOUNTS FOR THE
YEAR ENDED 31ST MARCH 2016**

2. Incoming Resources

Description	Restricted Funds £	Unrestricted Funds £	Total 2015- 2016 £	Total 2014- 2015 £
Donation				28.42
Lambeth Living				990.00
Choir Members Income		436.90	436.90	
Choir Event Income		121.70	121.70	
Choir Housing Lambeth		1,350	1,350	
Street Work		830.78	830.78	
Big Lottery Fund				9,050.00
Lambeth Forum Network				7,338.00
Locality Fund 1				7,000.00
Locality Fund 2		5,280	5,280	
Total		8,019.38	8,019.38	24,406.42

3. Grants

Description	Restricted Funds £	Unrestricted Funds £	Total 2015- 2016 £	Total 2014-2015 £
Lambeth Living				990.00
Big Lottery Fund				9,050.00
Lambeth Forum Network				7,338.00
Locality Fund		5,280	5,280	7,000.00
Choir Housing Lambeth		1,350	1,350	
Street Work		830.78	830.78	
Total		7,460.78	7,460.78	24,378.00

4. Governance cost

Description	Restricted Funds £	Unrestricted Fund £	Total 2015- 2016 £	Total 2014- 2015 £
Accountancy & Independent Examiners		400.00	400.00	400
Total		400.00	400.00	400

5. Expenditure Type by Charitable activity

Expenditure by Charitable activity	Governance costs £	Other Costs £	2015-2016	2014-2015
Charitable activities	400	25,241.88	25,241	20,535
Total	400	25,241.88	25,241	20,535

6. Support cost

Description	Restricted Funds £	Unrestricted Fund £	Total current period 2015-2016 £	Total last period 2014-2015 £
Hire of Hall		1,711	1,711	1,421
Co-coordinator fees		1,935.67	1,935.67	2,785
Community Workers fee				200
Vouchers				300
Telephone & Internet				70
Events and tournaments		9,463	9,463	4,235
Workshop and Seminar		3,236	3,236	4,003
Printing & Stationery		310.49	310.49	266
Bank charges				30
General Office expense		2,526	2,526	1,174
Entertainment		905.40	905.40	1,146
Singing group expenses		2,448	2,448	895
Neighborhood Event		497	497	650
Publication expenses				2,400
Piano				160
Crèche workers expenses		40	40	400
Website development		1,217.25	1,217.25	
Insurance		226.07	226.07	
Travel expenses		726	726	
Total		25,241.88	25,241.88	20,135.00

7. Analysis of Resources Expended by Activities

	Activities Undertaken Directly [Note-8] 2016 £	Grant Funding of Activities [Note-4] 2016 £	Other Cost [Note-9] 2016 £	Total 2015-2016 £	Total 2014-2015 £
Charitable activities	21,373.92		4,367.96	25,641.88	20,535
Total	21,273.92		4,367.96	25,641.88	20,535

8. Net Income/ (Expenditure)

This is stated after charging:	2016	2015
	£	£
Independent examiner's fees	400	400

9. Creditors

Amount falling due within one year	2015-2016 £	2014-2015 £
Deferred income (Locality Fund)		7,000
Accountancy fee	400	400
Total	400	7,400

10. Statement of Funds

Description	Brought Forward £	Incoming Resources £	Resources Expended £	Carried Forward £
Unrestricted Funds:				
General Funds	23,519	8,019.38	25,641.88	5,896.50
Restricted Funds:				
Project Fund				
Total of Funds	23,519	8,019.38	25,641.88	5,896.50

11. Summary of Funds

Description	Brought Forward £	Incoming Resources £	Resources Expended £	Carried Forward £
General Funds	23,519	8,019.38	25,641.88	5,896.50
Restricted Funds	-	-	-	-
Total of Funds	23,519	8,019.38	25,641.88	5,896.50

12. Analysis of Net Assets between Funds

Description	Restricted Funds £	Unrestricted Funds £	Total 2015-2016 £	Total 2014- 2015 £
Tangible Fixed Asset				
Debtor Due after more than 1 year				
Current Asset		7,256.99	7256.99	30,919
Creditor Due within one year		(400)	(400)	(7,400)
Creditor Due in more than one year				
Total		6,856.99	6,856.99	23,519